

Purchase Request #4
Regular Board Meeting August 29, 2022
Consideration of Approval to Contract for Trash Disposal Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve a contract with Waste Management of Texas, Houston (Waste Management) for trash disposal services for the facilities services department.

BACKGROUND

The City of Pasadena requires the College to use the City’s contracted trash disposal provider for properties located within Pasadena, including the Maritime campus. The College issued a solicitation to procure trash disposal services for the North, South, and Generation Park campuses. The service frequency varies at each location, based on the volume of trash accumulated. This contract will allow for contract flexibility as service requirements change.

Request for proposals #23-02 was issued on July 7, 2022, to procure trash disposal services. One response was received and evaluated by a team comprised of representatives from facilities services and the business office who determined the proposal submitted by Waste Management will provide the best value to the College. Waste Management is the incumbent currently providing services to the College.

IMPACT OF THIS ACTION

This service provides for the timely removal of trash to ensure the refuse disposal needs of the College are met. Services include trash compactors and roll off (open top) containers for all trash disposal needs at the North, South and Generation Park campuses. Facilities services representatives will ensure that all work is carried out in strict accordance with applicable federal, state, and city ordinances.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure is \$200,000 and will be funded from the facilities services department’s 2022-2023 operating budget.

MONITORING AND REPORTING TIMELINE

The initial one-year award term will commence on September 11, 2022, with renewal options of four one-year terms.

ATTACHMENTS

Attachment 1 - Tabulation

RESOURCE PERSONNEL

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ATTACHMENT NO. 1

**RFP 23-02 Trash Disposal Services
Tabulation**

Stated Criteria	Maximum Value	Waste Management Services
Qualifications and Experience of Firm	60	40
Personnel and Company Processes	80	50
Customer Services	40	26
References	60	33
Price Proposal	160	160
Total (100 x 4 Evaluators)	400	309

Final Ranking

	Vendor Name	Total Score
1	Waste Management Services	309