

**San Jacinto College District
Regular Board Meeting Minutes**

January 31, 2022

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, January 31, 2022, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present:

Tom Arrington	Aaron Knight
Brian Bui	Ann Kokx-Templett
Michelle Callaway	Courtney Morris
Tonja Conerly	Kevin Morris
Torrey Conerly	Alexander Okwonna
Teri Crawford	Sandra Ramirez
Jose DeJesusGil	Mandi Reiland
Destry Dokes	Sherilyn Reynolds
Teddy Farias	Tyra Rideaux
Yvonne Frear	Shelley Rinehart
Kevin Hale	Martha Robertson
Allatia Harris	Rob Stanicic
Bo Hopper	Ken Tidwell
Carin Hutchins	Van Wigginton
Sallie Kay Janes	Laurel Williamson
Bryan Jones	Joanna Zimmermann
Matt Keim	

Call the Meeting to order: Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:12 p.m. Chair apologized for the late start, but the Board was in the workshop that went longer than anticipated.

Roll Call of Board Members: Chair Marie Flickinger conducted a roll call of the Board members:

Erica Davis Rouse
Dan Mims
John Moon, Jr.
Keith Sinor

Dr. Ruede Wheeler
Larry Wilson

Invocation and Pledges to the Flags:

The invocation was given by Van Wigginton. The pledges to the American flag and the Texas flag were led by John Moon, Jr.

Special Announcements, Recognitions, Introductions, and Presentations:

1. Dr. Laurel Williamson recognized the 2021-2022 Excellence Award Recipients. The Minnie Piper recipient nominee will be recognized at the next Board meeting.
2. Dr. Allatia Harris recognized Tom Arrington for his nomination for the 2022 Houston Sports Awards.

Student Success Presentations:

1. The student success presentation on Holistic Student Support Design and Technology was provided to the Board in its workshop to allow more time for the Board to review the information and ask questions. This was noted on the meeting agenda at the time of posting.

Communications to the Board:

The following items were reviewed and distributed to the Board as communication items.

1. A thank you was sent to the Board by Teri Crawford for the plant sent in memory of her father.
2. A thank you was sent to the Board by Dillon Miller for the plant sent in memory of his mother.
3. Winter 2022 Senior Focus
4. January 2022 Opportunity News
5. Bay Area Houston Magazine January 2022
6. Annual Comprehensive Financial Report for the Fiscal Years Ended August 31, 2021 and 2020

Public Comment:

No citizens requested to speak before the Board.

Informative Reports:

Chair Marie Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements November 2021
 - b. San Jacinto College Financial Statements December 2021
 - c. San Jacinto College Monthly Investment Report November 2021
 - d. San Jacinto College Quarterly Investment Report Sept. – Nov. 2021
 - e. San Jacinto College Monthly Investment Report December 2021
- B. San Jacinto College Foundation Financial Statements
 - a. November 2021
 - b. December 2021
- C. Capital Improvement Program

- a. November 2021
- b. December 2021

**Motion 10170
Consideration of
Approval of
Amendment to the
2021-2022 Budget for
Restricted Revenue
and Expenses
Relating to Federal
and State Grants**

Motion was made by Larry Wilson, seconded by Dam Mims, for approval of Amendment to the 2021-2022 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wheeler, Wilson
Nays: None

**Motion 10171
Consideration of
Approval and
Rescission of Various
Benefits Policies –
Second Reading**

Motion was made by Erica Davis Rouse, seconded by John Moon, Jr. for approval and Rescission of Various Benefits Policies – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wheeler, Wilson
Nays: None

**Motion 10172
Consideration of
Approval of Policy
III.3001.H, Fixed
Assets – Second
Reading**

Motion was made by Keith Sinor, seconded by Erica Davis Rouse, for approval of Policy III.3001.H, Fixed Assets – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wheeler, Wilson
Nays: None

**Motion 10173
Consideration of
Revision of 2021-2022
Academic Calendar
and Approval of
2022-2023 Academic
Calendar**

Motion was made by Larry Wilson, seconded by Keith Sinor, for approval of revision of 2021-2022 Academic Calendar and approval of 2022-2023 Academic Calendar.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wheeler, Wilson
Nays: None

**Motion 10174
Consideration of
Approval Authorizing
the Chancellor to
Negotiate and
Execute Lease with
Day 1 Academies, dba
Bezos Academy and**

Motion was made by Dan Mims, seconded by Dr. Ruede Wheeler, for approval Authorizing the Chancellor to Negotiate and Execute Lease with Day 1 Academies, dba Bezos Academy and Close the North Campus Current Children’s Center Program.

Motion Carried.

**Close the North
Campus Current
Children’s Center
Program**

Yeas: Davis Rouse, Mims, Moon, Sinor, Wheeler
Nays: Wilson

**Motion 10175
Consideration of
Approval of Naming
of a Space within the
Center for
Petrochemical,
Energy, and
Technology**

Motion was made by Erica Davis Rouse, seconded by Dr. Ruede Wheeler, for approval of Naming of a Space within the Center for Petrochemical, Energy, and Technology.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wheeler, Wilson
Nays: None

**Consideration of
Approval of Policy #,
Course Drop Limit –
First Reading
(Informational Item)**

Consideration of Approval of Policy #, Course Drop Limit – First Reading (Informational Item)

No vote required.

**Motion 10176
Consideration of
Purchasing Requests**

Motion was made by Keith Sinor, seconded by Larry Wilson, for approval of the purchasing requests.

Purchase Request #1 Additional Funds for Design-Build Services for Maritime Davit Upgrades	\$200,000
Purchase Request #2 Renew the Contract for Custodial Services	\$3,700,000
Purchase Request #3 Renew the Contract for Geofencing Services	\$200,000
Purchase Request #4 Contract for Business Strategy Consulting Services	\$200,000
Purchase Request #5 Contract for professional Services for Higher Performing Buildings	\$175,000
Purchase Request #6 Renew the Contract for Direct Mail Marketing Campaign Services	\$130,000
Purchase Request #7 Renew the Contract for Steel Supplies	\$120,000
Purchase Request #8	

Purchase of NCCER Instructional Books	\$118,000
Purchase Request #9 Renew the Contract for Elevator Maintenance Services	\$112,800
Purchase Request #10 Contract for Investment Broker-Dealer Services	\$ -
TOTAL OF PURCHASE REQUESTS	\$4,955,800

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wheeler, Wilson
Nays: None

**Motion 10177
Consent Agenda**

Motion was made by John Moon, Jr., seconded by Dr. Ruede Wheeler, to approve the consent agenda.

- A. Approval of the Minutes for the December 14, 2021, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, Extra Service Agreements (ESA), and 2021-2022 Part-Time Hourly Rate Schedule
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting on March 7, 2022

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Sinor, Wheeler, Wilson
Nays: None

**Items for Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Chair Marie Flickinger adjourned the meeting at 7:35 p.m.