

**San Jacinto Community College District**  
**Regular Board Meeting Minutes**  
**June 3, 2024**

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m. for a regularly scheduled Board meeting on Monday, June 3, 2024, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**Attendance**

**Present:**

Members: Marie Flickinger, Dr. Michelle Cantú-Wilson, Dan Mims, John Moon, Jr., Keith Sinor, Larry Wilson

Chancellor: Brenda Hellyer

Others Present: Tanesha Antoine, Rhonda Bell, Jesse Bernal, Robert Cage, Madison Cain, Gianna Carrion, Jaquelynn Conger, Teri Crawford, Matt Crow, Kim DeLauro, Kiran Diaz, Destry Dokes, Maggie Evans, Teddy Farias, Amanda Fenwick, Chloe Foster, Ashlee Frischenmeyer, Emily Garcia, Rachel Garcia, George González, Allatia Harris, Ashleigh Heiderscheit, Carin Hutchins, Sallie Kay Janes, Matt Keim, Aaron Knight, Kevin McKisson, Mia McLeer, DeRhonda McWaine, Lamar McWaine, Iliana Melendez, Kelly Mizell, Angelina Morales, Kevin Morris, Kristina Nash, Lambrini Nicopoulos, Alexander Okwonna, Joe Pena, Chloe Perez, Emma Pierce, JoEllen Price, JR Ragaisis, Larissa Ramos, Mandi Reiland, Shelley Rinehart, Kelly Saenz, Shawn Silman, Janice Sullivan, Ken Tidwell, Kelsey Walters, Niki Whiteside, Laurel Williamson, Ariana Wright, Teri Zamora, Joanna Zimmermann

**Absent:**

Members: Erica Davis Rouse

I. Call the Meeting to Order

Chair Flickinger called the regular meeting of the Board of Trustees to order at 7:03 p.m.

II. Roll Call of Board Members

Chair Flickinger conducted a roll call of the Board members.

Dr. Michelle Cantú-Wilson  
Erica Davis Rouse, Assistant Secretary (absent)  
Marie Flickinger, Chair  
Dan Mims  
John Moon, Jr., Vice Chair  
Keith Sinor, Secretary  
Larry Wilson

III. Invocation, Moment of Silence, and Pledge to the Flags

The invocation and moment of silence were given by Teri Zamora. The pledges to the American and Texas flags were led by Dan.

IV. Special Announcements, Recognitions, Introductions, and Presentations

Allatia Harris recognized the San Jacinto College Softball Team.

V. Student Success Presentations

George González presented on the Texas Higher Education Coordinating Board (THECB) Accountability System 2023.

VI. Communications to the Board of Trustees

The following items were reviewed and distributed to the Board as communication items:

1. June Opportunity News

VII. Public Comment

There were no citizens desiring to speak before the Board.

VIII. Informative Reports to the Board

Chair Flickinger indicated such reports were available in the Board documents and online.

A. San Jacinto College Financial Statements

1. San Jacinto College Monthly Financial Statements April 2024
2. San Jacinto College Monthly Investment Report April 2024

B. San Jacinto College Foundation Financial Statements

C. Capital Improvement Program

IX. Consideration of Approval of Amendment to the 2023-2024 Budget for Restricted Revenue and Expenses Relating to Federal, State, and Local Grants/Contracts

**Motion:**

Motion 10368

Motion moved by Larry Wilson and motion seconded by John Moon, Jr. Motion carried.

Yeas: Cantú-Wilson, Mims, Moon, Jr., Sinor, Wilson

Nays: None

X. Consideration of Approval of Policy II.2002.A, Shared Governance - Second Reading

**Motion:**

Motion 10369

Motion moved by Keith Sinor and motion seconded by John Moon, Jr. Motion carried.

Yeas: Cantú-Wilson, Mims, Moon, Jr., Sinor, Wilson

Nays: None

XI. Consideration of Approval to Modify Childcare Fees

**Motion:**

Motion 10370

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Larry Wilson.  
Motion carried.

Yeas: Cantú-Wilson, Mims, Moon, Jr., Sinor, Wilson

Nays: None

XII. Consideration of Approval of Licensing Agreement at Ellington Field

**Motion:**

Motion 10371

Motion moved by John Moon, Jr. and motion seconded by Dan Mims. Motion carried.

Yeas: Cantú-Wilson, Mims, Moon, Jr., Sinor, Wilson

Nays: None

XIII. Consideration of Approval of Investment Strategy and Annual Review and Approval of the College's Investment Policy - First Reading (Informational Item)

No vote required.

XIV. Consideration of Purchasing Requests

Purchase Request #1

Consideration of Approval of Contract for South Campus S-11 Roof Refurbishment \$ 579,565

Purchase Request #2

Consideration of Approval to Contract for Central Campus C-3 Low Roof Replacement 494,989

Purchase Request #3 Consideration of Approval to Contract for Food Distribution Services	450,000
Purchase Request #4 Consideration of Approval to Renew the Contract for Landscaping Services	750,000
Purchase Request #5 Consideration of Approval to Purchase EBSCO'S Texas Continuation Package	181,376
Purchase Request #6 Consideration of Approval to Purchase Bleachers for North Campus Andy Pettitte Park	150,000
Purchase Request #7 Consideration of Approval of Additional Funds for Online Marketplace Purchases	200,000
Purchase Request #8 Consideration of Delegation of Authority to Purchase Sun Shades for North and South Campus Ball Parks	650,000
<b>TOTAL OF PURCHASE REQUESTS</b>	<b><u>\$ 3,455,930</u></b>

**Motion:**

Motion 10372

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Keith Sinor.  
Motion carried.

Yeas: Cantú-Wilson, Mims, Moon, Jr., Sinor, Wilson

Nays: None

XV. Consent Agenda

- A. Approval of the Minutes for the May 6, 2024, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations and 2023-2024 Part-Time Hourly Rate Schedule

- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

**Motion:**

Motion 10373

Motion moved by Larry Wilson and motion seconded by John Moon, Jr. Motion carried.

Yeas: Cantú-Wilson, Mims, Moon, Jr., Sinor, Wilson

Nays: None

XVI. Items for Discussion/Possible Action

There were no additional items discussed.

XVII. Adjournment

Chair Flickinger adjourned the meeting at 7:30 p.m.